

Checklist: Things to Consider

(Parent or Guardian's Copy)

(留意事項チェックシート) (保護者保管用)

The After School Children's Club is a service to care for children whose parents are working, or are away most of the time taking care of a sick relative, etc. We aim to provide an space where children lacking the necessary care and attention during the afternoon can play and lead a healthy lifestyle. This service is being funded through the nursery fees paid by the parents, and with public funds from the City and prefectural governments. For this reason, only children who meet set conditions are eligible to use these services.

Regarding this matter, read carefully to ensure your understanding of the objectives and the proper usage of the system. We hope for your cooperation in ensuring the right management of this system. Make sure to keep this copy for future reference.

○To ensure the appropriate terms of usage

No.	Contents to Confirm
1	You understand that the club is funded not only from fees paid by parents but also by the country and prefecture, and understand that the facility's purpose is the nurture and care of the children.
2	You will first consider other options before applying for the club. i.e. if we have relatives who can take care of the child, or any other way we can provide care.
3	In order to confirm the work status of the parents, there will be times when the Board of Education will contact the parents' workplace.
4	The Board of Education may request a social worker or a child welfare volunteer to investigate the household conditions.
5	The Board of Education may contact the school that the child is currently attending in order to investigate his/her living conditions.

○To ensure that parents/guardians or the club will take good care of the children

No.	Contents to Confirm
6	Due to a situation involving the health of the child or other reasons, we may contact the parent/s directly or through their workplace.
7	To confirm the child's current health and living conditions, the Board of Education may contact the elementary/nursery school they are currently attending.
8	The parent/guardian should come home as early as possible, and interact with the child, for example, checking his/her homework or asking about his/her day.

○To nurture the ability of the children to live in the future

No.	Contents to Confirm
9	Parents/Guardians should teach and enable the children to be comfortable alone at home.
10	Prioritize time spent with your children, and allow them to learn essential lifestyle skills by getting them to help with chores, etc.

○To ensure the proper management of the After School Children's Club

No.	Contents to Confirm
11	Strictly uphold the usage times, and make sure to come and get your child by 6:30 p.m.
12	Pay for the club's nursery fees via bank transfer by the stated deadline. If you is unable to pay via bank transfer, please pay via payment slip before the stated deadline.
13	The children are expected to adhere to the instructions of the club staff, and not disturb other children. The guardians should also instruct their children accordingly.
14	On the occasion that you are no longer able to uphold these conditions, you are required to submit a Notification Suspension Form without delay.
15	Aside from the above, the parent will cooperate in ensuring proper management of the club.
16	You apply having understood and confirmed the relevant details (usage times, etc.) of your selected plan.