

Dear Parents / Guardians:

Guide on the Application for the FY 2025 School Expenses Support

令和 7 年度(就学援助費の申請について)

The “School Expenses Support” is a system that provides support for school supplies, school lunch fee, and other school expenses to children having difficulty attending public elementary and junior high school due to reasons related to their household’s financial conditions.

For those who wish to apply for “School Expenses Support” please submit the application form after attaching the required documents according to the following procedure. If you are receiving support this fiscal year and would like to receive continued assistance the next fiscal year (2025), please make sure to re-apply.

1 Eligibility for this Program

Those who meet all of the following conditions are eligible.

- Parents of children and students whose address is registered in Minokamo City and are enrolled in a municipal elementary or junior high school. (For school expenses support of children attending Futaba Junior High School, please consult with the Tomika-cho Board of Education.)
- Households that meet one of the recognition standards for school expenses support in Minokamo City. (Recognition standards are as follows:)

Reason for Application	Documents to Prove the Reason for Applying (Photocopy is acceptable)
① Receiving Livelihood Assistance (<i>seikatsu hogo</i>)	Not required
② Receiving Child-Rearing Allowance	Child-Rearing Allowance Recipient Certificate
③ Suspended/Cancelled Public Assistance (during FY2024 or FY2025)	Not required
④ Tax exempted or receiving tax reduction (all household members)	Municipal /Prefectural Income Tax Certificate (for FY2025) (※1)
⑤ Receiving tax reduction on Business/Property Tax	Notice of Tax Reduction
⑥ Reduction of National Pension Premiums or reduction / postponement of payment of National Health Insurance Premium (all household members)	Notice of reduction / postponement of payment.
⑦ Financial difficulties, guardian’s sickness, death, loss of work, applying for Child Rearing Allowance and other particular circumstances. ** However, debt payments such as Housing loans cannot be considered.	Documentary Proof of Income for the Year 2024 (Reiwa 6) (see below) *If you are receiving Public Pension (Survivor's Pension, Disability Pension, etc.) or unemployment benefits, provide documents that show the amount you are receiving.

(※1) Applications for reason stated in ④ above cannot be made before mid-June 2025 as Municipal Tax Certificates issued by the City Hall will only be released from around then (mid-June 2025).

** If these guidelines are revised, the acceptable reasons for application / eligibility for payment may change.

【 Recognition Standard, Guideline for ⑦】

Family Composition (Age)	Household Income
2 people Mother (39) Child (5 ・ preschool)	Approx. ¥ 2.06 M
3 people Father (39) Mother (39) Child (7)	Approx. ¥ 2.77 M
4 People Father (39) Mother (39) Child (14) Child (4)	Approx. ¥ 3.26 M

This may vary slightly depending on the family structure and age.

※Documents that proves your income during FY 2024:

Any of the following (Photocopy is acceptable)

Regardless of income, this is required for all household members.
However, this is not required for those between the ages of 16 and 18 who have no income.

- Year 2024(R6) Withholding tax slip (*gensenchoshu hyo*)
- Year 2024(R6) Final Income Tax Returns Form (*kakutei shinkoku*) (Copy)
- Municipal/Prefectural Tax Declaration Form for Year 2025(R7) (Copy)
- Municipal /Prefectural Income Tax Certificate for Year 2025(R7) (※June, 2025~)

For application procedure please see the back page ⇒

2 Documents to be Submitted

1. The School Expenses Support Application Form for year 2025 (One application form is required for each child)
※ Application form is available at each respective Elementary/Junior High Schools and at the Board of Education
2. Documents that can verify the reason for application (Photocopy is acceptable / see the reference)

[For those who will be enrolled in Futaba Junior High School in the next School Year]

The *Tomika-cho* Board of Education will provide support for children attending Futaba Junior High School.
Please contact the *Tomika-cho* Town Office (TEL: 0574-54-2111) for application.

3 Place of Submission

Please submit the above documents (1) and (2) to each respective Elementary/Junior High School or at the Educational Affairs Division.

4 Application Period

For incoming 1st grade Elementary School students: Application must be submitted between Apr. 1 (Tue.) to Apr. 30, 2025 (Wed)

※ Applications will still be accepted at any time (even outside of the application period). However, if approved, it shall take effect on the 1st day of the succeeding month from the date of Application.

5 Details of Support ※Last Year's (FY 2025) Amount

Newly Enrolled Student School Supplies/ School Supplies Cost	Elem : 57,060 yen JHS : 63,000 yen	Extracurricular Cost (With Accommodations)	Actual Cost (There is a limit.)	Newly Enrolled Student School Supplies (Only for 6 th grade elementary students)	63,000 yen (Payment in December)
School Supplies Cost (1 st year student)	Elem : 11,630 yen JHS : 22,730 yen	Extracurricular Cost (No Accommodation)	Actual Cost (There is a limit.)		
School Supplies Cost (Other than 1st year students)	Elem : 13,900 yen JHS : 25,000 yen	School Trip Expenses	Actual Cost (There is a limit.)		
School Lunch Fees	For School lunch fees after the date of approval	Skills Training Participation Fee (JHS students only)	Actual Cost (There is a limit.)		

※School Supplies and School Supply Cost Newly enrolled (Students) will not be given to those who have already received a School Supplies and other Preparation Cost for newly enrolled students.

※School Supplies Cost for newly enrolled students will only be given if it was certified at the beginning of the fiscal year.

※The amount indicated above is the total for 1 year. Payment will be divided into 3 payments on July, December and March.

6 Reminder

- The School Support System does not exempt School Lunch Fee nor School Collection Fee. School Collection Fee refers to expenses related to school attendance such as extracurricular activities which is collected by the School Principal. Please make sure to provide for and pay these fees.

7 For Inquiries

〒505-8606 Minokamo shi Ota cho 3425-1
Minokamo City Board of Education, General Affairs Division
TEL : 0574-25-2111 (Ext.349)