

To: Parent/Guardian

Regarding the Application for the FY 2023 School Expenses Support

令和 5 年度
(就学援助費の申請について)

The “School Expenses Support” is a system that provides support for school supplies, lunch fee, and other school expenses for children who have difficulty attending public elementary and junior high school due to household economic reasons.

For those who wish to apply for “School Expenses Support” please submit the application form after attaching the required documents according to the following procedure. If you are receiving support for FY 2022 please make sure to re-apply to receive continued assistance for FY 2023.

1 Those that becomes an object of the support

Those who meet all of the following conditions are eligible.

- Parents of children and students who have an address in Minokamo City and are enrolled in a municipal elementary or junior high school (The Tomika-cho Board of Education will provides support for children attending Futaba Junior High School.)
- Households that meet one of the recognition standards for school expenses support in Minokamo City.
(Recognition standards are as follows:)

Reason for Application	Documents to prove the reason (Photocopy is acceptable)
① Receiving Livelihood Assistance (<i>seikatsu hogo</i>)	Unnecessary
② Receiving Payment of Child Rearing Allowance (<i>jidofuyo teate</i>)	1. Child Rearing Allowance Certificate
③ Termination or abolition of Public Assistance Support (<i>seikatsu hogo</i>) (Within the FY 2022)	1. Documents that proves income for the year 2022 (※)
④ Receiving tax exemption or reduction of taxes in Municipal tax (all members of the households)	1. Latest Municipal Tax and Prefectural Tax Certificate 2. Document that proves income for the year 2022 (※)
⑤ Receiving a reduction and exemption of an individual business tax and property tax.	1. Notice of Decision of Reduction and Exemption 2. Document that proves income for the year 2022 (※)
⑥ Receiving Exemption in National Pension Premium. Receiving reduction or postponement in National Health Insurance Premium	1. Notice of Reduction and Exemption (減免決定通知書) or Notice of Decision of Postponement (徴収猶予決定通知書) 2. Document that proves income for the year 2022 (※)
⑦ Financial problems, guardian's sickness, death, unemployment applying for Child Rearing allowance and other particular circumstances. * However, debt payment such as housing loan can't be considered.	1. Document that proves income for the year 2022 (※) 2. If you are receiving survivor pension please present a documents that can verify the payment amount.

【 Recognition standard guideline of ⑦】

Family Composition (Age)	Household Income
2 people Mother (39) Child (5・preschool)	Approx. ¥ 1.88 M
3 people Father (39) Mother (39) Child (7)	Approx. ¥ 2.70 M
4 People Father (39) Mother (39) Child (14) Child (4)	Approx. ¥ 3.30 M

This may vary slightly depending on the family structure and age.

※Documents to determined your income during 2022

Any of the following (Photocopy is acceptable)

- Year 2022 Withholding tax slip (*gensenchosu hyo*)
- Year 2022 Final Income Tax Returns Form (*kakutei shinkoku*) (Copy)
- Municipal/Prefectural Tax Declaration Form for Year 2023 (Copy)
- Municipal /Prefectural Income Tax Certificate for Year 2023 (※
June,2023~)

All adults in the households are required.

For application procedure please see the back page ⇒

2 Documents to be submitted

1. The School Expenses Support Application form for year 2022 (One application form is necessary for each child)
※ Application form is available at each respective Elementary/Junior High Schools and at the Board of Education
2. Reason for application documents that can be confirmed from ②~⑦ (Photocopy is acceptable/see the reference)

【For those who will be enrolled in Futaba Junior High School next year】

The Tomika cho Board of Education will provide support for children attending Futaba Junior High School.
Please contact the Tomika-cho Town Office (TEL: 0574-54-2111) for application.

3 Place of Submission

Please submit the above documents (1) and (2) to each respective Elementary/Junior High School or at the Board of Education (3rd Floor of the Annex Building)

4 Application Period

(1) Enrolled Student

(Who will be 2nd grade year Elementary students~Junior 3rd year High School students)

(Must be received) From January 4, 2023 to January 31, 2023

Even those who are certified this year is also required to apply every year!

【For those who will file final tax return】

The following deadline is for households with members that settles their income amount by filling income tax return. (Self-employed, etc.) As for those who are scheduled to file a tax return later than this date, please directly contact the Board of Education.

The application deadline for households with final tax returns: is on February 28

(2) For new 1st grade students of Elementary School **(Must be received) From April 1, 2023 to April 28, 2023**

(3) Applying at any time From May 2, 2023 ~ Any time (Approved from the 1st of the following month from the time the application was accepted)

5 Contents of main support ※Last year's amount

Newly Enrolled Student School Supplies/ School Supplies Cost	Elem : 54,060 yen JHS : 60,000 yen	Extracurricular Cost (With Accommodations)	Actual Cost (With maximum limit)	Newly Enrolled Student School Supplies (Only 6 th grade elementary students)	60,000yen (Payment in December)
School Supplies Cost (1 st year student)	Elem : 11,630 yen JHS : 22,730 yen	Extracurricular Cost (No Accommodation)	Actual Cost (With maximum limit)		
School Supplies Cost (Other than 1 st year student)	Elem : 13,900 yen JHS : 25,000 yen	School Trip Expenses	Actual Cost (With maximum limit)		
School Lunch Fees	School lunch fee after the date of approval	Nature Learning (Ski training etc.)	Actual Cost (With maximum limit)		

※School Supplies and School Supply Cost Newly enrolled (Students) will not be given to those who have already received a School Supplies and other Preparation Cost for newly enrolled students.

※School Supplies Cost for newly enrolled students will only be given if it was certified at the beginning of the fiscal year.

※The amount mentioned above is an annual amount. Payment will be divided into 3 times in July, December and March.

6 Precautions

○The School Support does not exempt school lunch fee nor school collection fee. School collection fee refers to expenses related to school attendance and such as extracurricular activities collected by the principal.

7 For Inquiries

〒505-8606 Minokamo shi Ota cho 3425-1

Minokamo City Board of Education General Affairs Division

TEL : 0574-25-2111 (Ext.349)